



Public Release for Free and Reduced Priced Meals School Year 2020-2021

Discovery Montessori Academy K-12 is pleased to announce its participation in the National School Lunch Program (NSLP) and in the School Breakfast Program.

If your household income is less than or equal to the following Federal Income Eligibility Guidelines below, your children are eligible for free or reduced priced meals.

**FLORIDA INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED-PRICE MEALS
Effective from July 1, 2020, to June 30, 2021**

FREE MEAL SCALE					
Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	16,588	1,383	692	638	319
2	22,412	1,868	934	862	431
3	28,236	2,353	1,177	1,086	543
4	34,060	2,839	1,420	1,310	655
5	39,884	3,324	1,662	1,534	767
6	45,708	3,809	1,905	1,758	879
7	51,532	4,295	2,148	1,982	991
8	57,356	4,780	2,390	2,206	1,103
For each additional family member, add	+ 5,824	+ 486	+ 243	+ 224	+ 112
REDUCED-PRICE MEAL SCALE					
Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,865	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570
For each additional family member, add	+ 8,288	+ 691	+ 346	+ 319	+ 160

Application forms are being sent to all homes with a letter to parents or guardians. To apply for Free or Reduced-Price Meals, households must complete the application and return it to the school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year. Applications may be submitted at any time during the year. To apply for free or reduced priced meals, households must fill out the application and return it in one of the following ways 1) Complete the application scan and email to msangie@dmasouth.net 2) Fax completed application to 305-247-4999 3) Mail completed application to 14112 SW 288 St Homestead Fl 33033 or 4) Drop completed application to the receptionist in the front office of the school. Only one application is needed for each household and applications may be completed and turned in at any



time during the school year. The information provided on the application will be used to determine eligibility and may be verified at any time during the school year by program officials.

Income Based Applications:

- Total household income listed by gross amount received, type of income (e.g., wages, child support, etc.) and how often the income is received by each household member;
- Names of all household members – check the “no income” box if applicable; if household member is a child, list school name for each;
- Signature of an adult household member certifying the information provided is correct; and
- Social security number of the adult signing the application or the word “NONE” for this household member if he or she does not have a social security number.
- If you receive the income every week, multiply the total gross income by 52.
- If you receive the income every two weeks, multiply the total gross income by 26.
- If you receive the income twice a month, multiply the total gross income by 24.
- If you receive the income monthly, multiply the total gross income by 12.

Remember: The total income before taxes, social security, health benefits, union dues, or other deductions must be reported.

Assistance Program Households: Households that receive SNAP (Supplemental Nutrition Assistance Program) or TANF (Temporary Assistance for Needy Families) are automatically approved and need only to provide the following:

- The child’s name for whom the application is made
- SNAP/TANF case number or identifier
- The signature of adult household member completing the application.

Other Source Categorically Eligibility: Families of children classified as homeless, migrant or runaway may submit an application with the following information;

- Names of the children for whom the application is made
- Indication of the child’s categorically eligibility status
- Signature of the adult household member

Households with children who are considered migrants, homeless, or runaway should contact the district liaison **305-995-4115** or at **305-258-4115** for Migrants status confirmation.

Foster Children: Foster children will receive free benefits regardless of the child’s personal income or the income of the household. A foster child only application should include the following;

- Names of the foster child
- Indication of the child’s foster care status



- Signature of the adult household member

If a household member becomes unemployed or if the household size changes, the school should be contacted. Children of parents or guardians who become unemployed should also contact the school. Under the provisions of the Free and Reduced-Price meal policy

Parents or guardian dissatisfied with the ruling of the official may make a formal appeal either orally or in writing to the **designated Discovery Montessori Academy K-12 administrator at (305) 047-4777**, for a hearing on the decision using Discovery Montessori Academy K-12's appeals process.

Meals served at this school are available at no cost regardless of the eligibility determination.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil
Rights 1400 Independence Avenue, SW
Washington, D.C. 20250-9410
fax: (202) 690-7442; or
email: program.intake@usda.gov.

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